



BRU/SHI

Thursday 7th May 2026

Dear Parents and Carers,

As we approach the examination period, we would like to remind families of the **Joint Council for Qualifications (JCQ) regulations** that all schools and examination centres are required to follow.

To ensure that all examinations are conducted fairly, securely and without disruption, **students must not bring or use any unauthorised or electronic items in school or in examination rooms**. This includes, but is not limited to:

- **Bluetooth-enabled or paired devices**, such as:
 - Vapes or e-cigarettes
 - Pens
 - Glasses
 - Watches or earphones
- Mobile phones or smart devices of any kind
- Any item capable of storing, receiving, transmitting or accessing information

Even if these devices are **switched off**, they are **not permitted** on a student's person during examinations, in line with JCQ regulations.

Please be aware that **possession or use of an unauthorised item** can result in **serious consequences**, including the awarding body being informed and a possible disqualification from the examination or series of examinations.

We ask for your support in:

- Checking that your child does not bring restricted items into school
- Reinforcing the importance of following examination regulations
- Ensuring students arrive prepared with only the equipment they are permitted to use

Our shared aim is to support students in achieving their best possible outcomes by ensuring a calm and fair examination environment for all.

If you have any questions or require further clarification, please do not hesitate to contact the school.

Thank you for your continued support.

Yours sincerely,

Miss B Ruth

Assistant Headteacher, Quality of Teaching