



Dear Parents and Carers,

I am writing to introduce myself as the new Head of Year 11 at Colton Hills Community School. My name is Miss Cooper; I have been a teacher for nearly 17 years and Head of Year for 5. I feel very privileged to be working with your children during this crucial and exciting final year of their secondary education, helping them to achieve their goals and be ready for the stage in their lives..

Joining me in leading Year 11 are two fantastic colleagues: Mrs. J Richards and Mr. C Evans, who will be supporting as Assistant Year Leaders. Together, we are committed to ensuring every student in Year 11 is supported pastorally and academically. Additionally, we are supported by Mrs. B Ruth who will be overseeing their progress as Raising Standards Lead and Mr. H Tay, as Head of KS4.

As we begin this important year, I want to emphasise a few key expectations that will help your child succeed:

Attendance: We expect all students to maintain an attendance rate of 98%. Every lesson counts and maintaining excellent attendance across the year is crucial to securing the academic outcomes your child deserves.

Punctuality: Arriving on time at school and to every lesson ensures students are making the most of the precious lesson time they have left.

Mobile Phones: As of this September it is now a legal requirement that students do not have access to their phones during the school day. They must either be left at home or placed in a Yondr pouch at the start of the school day. If you could support us with this as well as establishing routines at home that support sleep, well-being and concentration that would be incredible.

We are already preparing for the Year 11 Mock Exams, which will start the week commencing Monday 9th November 2026. These are vital opportunities for students to experience exam conditions and identify areas for improvement ahead of their final GCSE exams in June 2027.

Looking ahead, we are excited to announce that the Year 11 Prom will be held on Thursday 24th June 2027. This will be a wonderful celebration of your child's hard work and achievements. In a change from previous years, all Year 11s are invited and encouraged to attend, however, they will lose that privilege if any of the following occur: they are suspended; their attendance drops below 90%; if they have any outstanding detentions; if they accrue 500+ negative points. Please save the date, further details will follow later in the year.

Finally, I would like to remind all families of the importance of excellent uniform standards. Uniform reflects pride in our school and helps maintain a focused learning environment. We appreciate your continued support in ensuring your child arrives each day dressed appropriately and ready to learn. If you have any concerns or issues with uniform, please can I encourage you to address this with us as a year group team as soon as possible.

Thank you for your ongoing support and if you have any questions or concerns, please do not hesitate to contact us.

Kind Regards,
Miss M Cooper
Head of Year 11
Colton Hills Community School