



Colton Hills Community School

Headteacher - Ms J Hunter

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JHU/SHI

Thursday 12th February 2026

Dear Parents/Carers

We have had an email from the Parking Enforcement Team at City of Wolverhampton Council. They have asked us to update you with regards to parking during school drop-off and pick-up times.

Civil Enforcement Officers have the power to issue Penalty Charge Notices (PCNs) if drivers are parking unlawfully. Please can we remind all parents and carers to follow the highway code with regards to parking when they are dropping off or picking up.

Civil Enforcement Officers will no longer be issuing warnings to address the ongoing issue of illegal parking. Any vehicle parked in contravention of restrictions near schools will now receive a Penalty Charge Notice immediately, without a prior request to move. If a driver leaves the location after the issuing process has begun, the PCN will be issued by post to the registered keeper of the vehicle.

We wanted to make you aware of this change and hope that a firmer approach will encourage greater compliance and help us maintain safer environments around school.

We all wish to keep children safe on their way to and from school and the Council team's update is a polite reminder for us all to be considerate at peak travel times.

Yours sincerely,

Ms Hunter

Headteacher