



# Colton Hills Community School

Headteacher - Ms J Hunter

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CIR/PBO

16 March 2026

Dear Parents/Carers

We believe the opportunity for students to visit Colton Hills Community School is a very important part of the transition process and will support a successful start to the term in September. We would like to invite your child to attend Colton Hills Community School on **Monday 29th June and Tuesday 30th June** as part of their transition process.

Your child is to arrive at the front gate of Colton Hills Community School at **8.45AM**, where they will be met by staff and walk down into the building. Children will be dismissed from the front gates at **2.15PM** on both days.

As you can appreciate, we have a cohort of 245 students, so we advise walking where it is possible to collect your child rather than trying to park in neighboring roads. For the safety of our students, parents will not be allowed to park on site. If you have older children that attend our school, Year 6 students may wait in the theatre until 3.00 pm to be collected by siblings. We have communicated with your child's current school so they will be aware that they will be attending Colton Hills Community School on both days.

Your child will be taking part in physical activity as part of the transition days so please make sure they are wearing something suitable to take part in sport – for example, their primary school PE kit. We also ask that students bring their own stationery for this day and a bottle of water. Students will be provided with lunch.

On the evening of **Tuesday 30th June at 5PM**, you are also invited along with your child to attend our parental transition event at Colton Hills Community School. The evening will include an introduction to the school by senior staff, with an opportunity to ask questions and speak with staff. Also, our uniform suppliers will be attending giving you the opportunity to purchase school uniform and PE kit between 4.30-6.30 pm.

If you have not already done so, please complete the acceptance form as soon as possible and log into your Admicity account to register your child with Colton Hills School.

If you have any further questions, please do not hesitate to contact the school on **01902 558420** or email [\*\*pbooton@coltonhills.co.uk\*\*](mailto:pbooton@coltonhills.co.uk). We look forward to supporting you and your family over the coming years at Colton Hills.

Yours sincerely,  
Mr. P Booton

Head of Year 6 and Year 7  
Colton Hills Community School