



KFO/THO

3rd June 2025

Dear Parents/Carers,

Re: Student Union and Leadership Opportunities

We are pleased to inform you that applications are now open for students to join our Student Union and Leadership Team. This exciting opportunity is part of our wider Personal Development curriculum, which is designed to nurture the skills, confidence, and responsibility that will benefit pupils both in school and beyond.

At Colton Hills, we believe that pupil voice matters. Involvement in student leadership helps our young people develop key life skills such as teamwork, communication, decision-making, and empathy. It also allows them to take an active role in shaping our school community - sharing their ideas, raising issues that are important to them, and working with staff to make positive changes.

These roles are open to all students who want to make a difference and represent the views of their peers. Whether they're passionate about school life, want to support wellbeing, care about the environment, or are keen to develop leadership skills, we strongly encourage them to apply.

Please take a moment to talk with your child about this opportunity. Applications will be open until Friday 13th June 2025, and successful candidates will take part in training and regular meetings throughout the year.

Thank you for your continued support in helping our students become confident, responsible, and active members of the school and wider community.

Yours sincerely,

Mrs K Fox
Assistant Headteacher



Colton Hills School Student Union

What leadership roles can I apply for?

Apply by Friday 13th June

This shows exactly what roles you are eligible to apply for depending on your current year group in the summer term. Apply via your tutor for those roles that do not have an asterisk. Those with an asterisk need an additional application (see box to the right).

Year 7	Year 8	Year 9	Year 10/11	Year 12/13
Anti-Bullying Ambassadors				Anti-Bullying Ambassadors Leader
House Champions (House Captain*)				
Year Council (School Council*)				
Wellbeing Ambassadors				
Green Ambassadors				
Subject Ambassadors – Students who win a subject award at Awards evening				
Breakfast Club Champions				
LGBT Union				
ZEN Champions				
Young Interpreters				
Transition Ambassadors Only 7-9 to apply.				
	Cadet*	Cadet*	Cadet*	Cadet Leader*
	Junior Prefect*	Junior Prefect*	Junior Prefect*	Senior Prefect*
				Head Students
				Peer Mentors

Running for a student leadership position is a great way to further your high performance learning skills. We strongly believe in equipping you with the skills and personal qualities needed to become future leaders. It can also contribute to your personal statement and curriculum vitae. It is our aim that all students have the opportunity to contribute to our community by taking on a leadership role during their time with us. You are encouraged to take an active part in shaping the future of our school through taking on leadership roles.

*PREFECTS, CADETS, HOUSE CAPTAIN, SCHOOL COUNCIL AND HEAD STUDENTS

These roles require an additional application (via a Microsoft form see links on teams channel) and activities which are as follows:

Cadets – Application form, trial period and then by selection.

Cadet Leader – normally available to students in Cadets after 2 years of service

School Council – Application form and then a vote.

House Captain - Application form and then a vote.

Junior Prefects – Application form, school data, interview and a vote from staff.

Senior Prefects - Application form, school data, a presentation and then a vote from staff.

Head Students – Application form, school data, presentation, interview and vote.

<p><u>Year Council* - YL</u></p> <p>Open to all years. Attend one Year Council meeting per term with your Year Leader.</p> <p>As a Year Leader, you would be expected to:</p> <ul style="list-style-type: none"> • Have a good record of engagement and participation within the school community. • Collaborative and be open minded. Be willing to listen, share and discuss ideas with your peers. • Fairly represent the views of your form. • Feedback from the school council meeting discussions with your form. • Show concern for society and help organise charity and community events. • You must hold this position to be able to apply for the School Council position. • Be involved in at least one project throughout the year. 	<p><u>Wellbeing Ambassadors - RJA</u></p> <p>Open to all years. Attend one meeting per half term</p> <p>As a Wellbeing Ambassadors, you would be expected to:</p> <ul style="list-style-type: none"> • Support community members with their wellbeing. • Work collaboratively to remove the stigma through encouraging communication. • Raise awareness of wellbeing issues through concern for society. • Promote wellbeing in our community. • Signpost students to support. • Share good news stories. • Encourage kindness. • Be involved in at least one project throughout the year. 	<p><u>Green Ambassadors – CIR</u></p> <p>Open to all years. Attend one meeting per half term</p> <p>As a Green Ambassador, you would be expected to:</p> <ul style="list-style-type: none"> • Enthusiastically and creatively design and implement projects around school or the community, to improve the environment. • Attend all scheduled session to show your commitment. • Work collaboratively to show concern for society, and share ideas. Be willing to listen, discuss and feedback in a constructive and positive way. • Have the intellectual confidence to share your projects, presenting these within school, and/or at competitions. • Be involved in at least one project throughout the year. 	<p><u>Subject Ambassadors - CLs</u></p> <p>Students who win a subject award at Awards evening will take up this position. Attend one meeting per half term</p> <p>As a Subject Ambassador, you would be expected to:</p> <ul style="list-style-type: none"> • Have a real interest/passion for the subject and demonstrate hard work in lessons. • Support the department with displays and enrichment events such as, running clubs with the department and house competitions. • Support the department with events like 'Open Evening' and transition events with primary schools. • Be creative and support the department in sharing your ideas of how lessons can be improved further. • Be involved in at least one project throughout the year.
<p><u>House Champion* - HL</u></p> <p>Open to all years. Attend one meeting per half term.</p> <p>As a House Champion, you would be expected to:</p> <ul style="list-style-type: none"> • Show confidence and inform students in your form group about upcoming house events. • Promote participation, collaborate with staff to organise teams for all house competitions and participation yourself in as many events as possible. • Show concern for society and help organise charity and community events. • Demonstrate excellent sportsmanship; championing and supporting others, ensuring fair competition, and congratulating others in the face of defeat. • You must hold this position to be able to apply for the House Capitan position. • Be involved in at least one project throughout the year. 	<p><u>Breakfast Club Champions – CPH</u></p> <p>Open to all years. Attend one meeting per half term.</p> <p>As a Breakfast Club Champion, you will need to:</p> <ul style="list-style-type: none"> • Help staff to run breakfast club, support taking registers. • Support staff and ensure students use the dining room with respect and follow the school rules. • Be confident, lead activities and organise competitions. • Show concern for society and welcome all students. • Promote 'Breakfast Club' and encourage students to attend. • Be involved in at least one project throughout the year. 	<p><u>LGBT Union - CBU</u></p> <p>Open to all years. Attend one meeting per half term.</p> <p>As a member of CHIC, you will need to:</p> <ul style="list-style-type: none"> • Show a passion for the diversification of all aspects of our school and a concern for our society. • Be vocal and partake in collaborative discussions. • Identify problems and develop solutions relating to all aspects of identity in our school. • Take part in the planning of diversity events — so alternative perspectives are shown and embraced. • Ensure all parts of our school are inclusive and empathetic of all protected characteristics. • Be involved in at least one project throughout the year. 	<p><u>ZEN Champions – KPO/TA team</u></p> <p>Open to all years. Attend one meeting every term.</p> <p>As a ZEN Champion, you will be expected to:</p> <ul style="list-style-type: none"> • Embed inclusive practice to support understanding and empathy of pupils' needs. • Promote wider accessibility across the school site showing concern for society. • Identify ways to further promote equality and inclusivity into all aspects of school life. • Raise awareness in the local community. • Be involved in at least one project throughout the year.

<p><u>Anti-Bullying Ambassador* - EIR</u></p> <p>Open to Year 7 and 8, sixth form. Attend one meeting every half-term.</p> <p>As an Anti-Bullying Ambassador, you would be expected to:</p> <ul style="list-style-type: none"> • Contribute to the anti-bullying policies of our school. • Develop evolutionary and revolutionary strategies to reduce bullying and offer support to our students. • Collaborate on whole school campaigns to spread awareness. • Take part and contribute to the school's progress for the Princess Diana award. • Show empathy towards and act in a support role for students within your year group. • Be involved in at least one project throughout the year. 	<p><u>Transition Ambassadors* - PBO/AYL Year 7</u></p> <p>Open to all years Attend one meeting once a term.</p> <p>As a Transition Ambassador, you will need to:</p> <ul style="list-style-type: none"> • Demonstrate that you are proud to be a Colton Hills student and speak positively about your experiences. • Support new students, particularly Year 7s to settle into school. • Support transition events and intake dates for prospective students, parents and carers. • Be confident to answer questions from prospective students, parents, or carers. • Give tours to new students, parents, and carers around school sites. • Be involved in at least one project throughout the year. 	<p><u>Reading Ambassadors – English Dept</u></p> <p>Open to Year 9, 10, 12 and 13 Attend a weekly meeting with tutee in the library in form time.</p> <p>As a Reading Ambassador, you would be expected to:</p> <ul style="list-style-type: none"> • To assist your mentee with reading practice by listening to them read, asking them questions about their books, and helping them with unknown words and pronunciation. • To assist with school-wide promotion of reading, including work with local primary schools and events related to World Book Day. • To show commitment to helping the learning of others and show a genuine love of reading. • Students should be personable and take a vested interest in the reading habits and progress of their students. • Be involved in at least one project throughout the year. 	<p><u>Young Interpreters - SDO</u></p> <p>Open to all years Attend a meeting once per half-term.</p> <p>As a Young Interpreter, you would be expected to:</p> <ul style="list-style-type: none"> • Show visitors around school, particularly new EAL learners and their families. • Buddy up with new arrivals to help them settle in. • Support new students to become familiar with the school routines. • Use first language to help a new student to understand and communicate helping them solve problems. • Show confidence when welcoming parents and carers at progress evening and other events. • Collaborative and help organise events and activities to promote languages. • Be involved in at least one project throughout the year.
<p><u>Careers Ambassadors – JBE</u></p> <p>Open to Sixth form Attend a meeting every term. Complete training workshops.</p> <p>As a Careers Ambassador, you would be expected to:</p> <ul style="list-style-type: none"> • Be confident at communicating and not afraid to take on challenges. • Have the drive to help shape the careers programme through creativity and working collaboratively with others. • Open to meeting new people, visiting new places and experiencing different environments. • Have an interest in helping others by raising their aspirations and promoting events. • Support staff and help to organise careers events and trips. • Be involved in at least one project throughout the year. 	<p><u>Peer Mentors - SRY</u></p> <p>Open to Sixth form Attend a meeting every term.</p> <p>As a Peer Mentor, you would be expected to:</p> <ul style="list-style-type: none"> • Assist younger students with their academic studies, providing appropriate assistance during Sixth Form study periods, form time and after school sessions. • Help to build social skills by providing appropriate advice and support. • Disseminate HPL strategies to younger students, embedding learning routines and techniques. • Encourage students to collaborate with staff when an academic or pastoral concern has been raised. • Maintain professionalism, acting as an appropriate role model for all students. 	<p><u>STAR ambassadors – CRI</u></p> <p>Open to Years 8-12 Attend a meeting every half-term.</p> <p>As a STAR Ambassador, you would be expected to:</p> <ul style="list-style-type: none"> • Collaborate with staff about social media and online platforms. • Help create handouts about social media and online platforms for staff, parents, and students. • Collaborate with other student leadership groups on safeguarding topics. • Support students to seek advice and support from staff when needed. • Advise staff and inform them of what student life is like at Colton Hills. • Be involved in at least one project throughout the year. 	

<p><u>House Captains - HL</u> Two positions available to each year group per House Meetings as required by House Leaders https://forms.office.com/e/V8rd7BVRyC</p> <ul style="list-style-type: none"> Fulfil the responsibilities of the House Champion. Lead the House Champion Union and ensure they are fulfilling their role to increase participation levels. Act as a 'Champion' and provide support for any inter-house competitions across all subjects, help organise competitions with staff. Be creative and collaborate with staff to design new competitions. Be the representative for the house when you have won a competition/trophy. 	<p><u>Cadet - NMA</u> Open to year 8 students. Attend afterschool meetings every week.</p> <ul style="list-style-type: none"> Show a genuine desire to be the best person they can be. Wear the King's uniform and Mercian Regimental badge with pride. Represent the CCF at the School's service of remembrance in November. Attend the recruits' training weekend in October, including sleeping overnight outside in a Basha. Aim to attend annual Army Camp in June/July. Pass examinations in First Aid, Service Knowledge, Drill and Navigation. Learn discipline in handling the Scorpion Air Rifle and L98A2 (SA80) Cadet GP Rifle safely. Fire the Air Rifle and Cadet GP Rifle live to an acceptable standard of marksmanship. 	<p><u>Cadet Leader Ranks:</u> Cadet Lance Corporal – after 2 years normally. Open to Year 11 after 2 years of service. Corporal – Open to Year 12 Sergeant – Open to Year 13 Colour Sergeant - Open to Year 13 Warrant Officer (Class 2) - Open to Year 13 Warrant Officer (Class 1) - Open to Year 13</p> <p>To apply for cadets:</p>	<p><u>Cadet Leader</u> Application for this role requires 2 years of service.</p> <ul style="list-style-type: none"> Required to complete Non-Commissioned Officer cadre course. Be responsible for a group of young cadets, plan and leading sessions. Collaborating with staff and disseminating information. Be a role model. Be confident when holding other cadets to account regarding standards.
<p><u>School Council – CBU/SLT</u> Two positions available to each year group. Meetings as required https://forms.office.com/e/e7xp03VKg7</p> <ul style="list-style-type: none"> Fulfil the responsibilities of the Year Council. Lead the Year Council Union and ensure they are fulfilling their role to increase the student voice, so that concerns are raised. Discuss solutions to concerns raised. Present concerns and solutions to SLT. Present in assembly to your year group to feedback issues and solutions. 	<p><u>Junior Prefect - SLT</u> Open to Year 8, 9, and 10 Meetings as required https://forms.office.com/e/xyLgWSevmC</p> <ul style="list-style-type: none"> Act as a role model for all students in all areas of school life from attire to etiquette in corridors and classrooms. Shows excellent high performance learning skills towards their academic studies such as, practice, resilience and perseverance. To have a responsibility towards upholding the school PRIDE values and encourage others to do the same. Have at least 97% attendance or mitigating circumstances below this standard e.g., representing your country. To support at after school events such as, Parents Evenings, Celebrations Evening, charity events etc. Is part of a 'Student Union' group. Be an advocate for the school, ensuring that the community are aware of all our achievements and what an excellent school we are. 	<p><u>Senior Prefect – Sixth form team</u> Open to Year 12 and 13 Meetings as required https://forms.office.com/r/bs7efdLVBx</p> <ul style="list-style-type: none"> Act as a role model for all students in all areas of school life from attire to etiquette in corridors and classrooms. Shows excellent high performance learning skills towards their academic studies such as, practice, resilience and perseverance. Be an advocate for the school, ensuring that the community are aware of all our achievements and what an excellent school we are. To have a responsibility towards the condition of the Sixth Form Centre and uphold the schools PRIDE values, and encourage others to do the same. To support teachers during breakfast club, break time and lunch time duty in the dining room. To support at after school events such as, Progress Evenings and Celebrations Evening. Take a lead role in a 'Student Union' and collaborate with staff to lead projects and meetings. 	<p><u>Head Students – Sixth form team</u> https://forms.office.com/r/htnEP3czWX</p> <p>Four positions will be available – 2 Head and 2 Deputy students.</p> <ul style="list-style-type: none"> Fulfil the responsibilities of the Senior Prefect roles. Act as role model for all students. Gather and represent the views of the school for collaborative decision making. To represent the student body when meeting visitors to the school. Raise the profile of the Sixth Form to students lower down the school and to students outside of Colton Hills. Attend Sixth Form and whole school committee meetings. Deliver lower school assemblies. Attend and participate in functions such as, Celebration Evening.